

October 1, 2019 SFFSC Board Meeting Minutes

**Call to order** The meeting was called to order at 6:10 pm. Board Members in attendance were Erin Steever, Pat Hoier, Tiffany Thornton, Jane Eilders, Barb Ebeling, Wendy Quam, Katie Jess, Jim Naro and Deb Melstad. Board member not in attendance was Jennifer Sigette.

**Open Forum** (time for guests to bring forth agenda items)

No items brought forth during the meeting.

**Approve meeting agenda**

Katie moved to approve the agenda. Barb seconded and all approved.

**Approve last meeting's minutes**

Jim moved to approve the minutes with the edits made by Erin. Bab seconded and all approved.

**Director's Report**

Our class sizes stayed the same- we didn't lose any- didn't gain any. Our LTS and Excel programming numbers are the same as last year, Registration is open for Session 2 and Tiffany will open January-March registration soon. December will be a stand alone session. The link went out today. There will be some Iceplex ice/some SFFSC ice in December. Tania from the Iceplex wanted to let the board know the old ice vouchers/coupon cards are no longer valid and they have created a new card.

The date of the Spring Show has changed to April 25.

Eric met with Tiffany and is working on adult sectional bid. If we are looking to put a bid in that is attainable, this would be it. This event could be done at the Iceplex. In addition, this bid was suggested by our USFS contact. Tiffany suggested SFFSC have a contract with the Iceplex. Deadline to submit is December 1.

Katie moved to work on a proposal and decide by next meeting if we will proceed or not. Jim seconded and all approved.

The meeting moved to closed session at 6:28 pm and exit at 6:29 pm.

**Standing Reports:**

**Treasurer's Report (Erin)**

Checking account balance: \$20,058

Savings account balanda: \$33,800

Ice costs that need to come out: a little over \$12,000

The SFFSC has an Endowment with the Sioux Falls Community Foundation. This is something we need to keep track of going forward and this needs to be on the books

### **Budget (Erin)**

Will be getting together with the finance committee and Tiffany to put together the budget

### **Membership update (USFS, ISI, Club)**

#### **Barb:**

*USFS*: 42 Total USFS members

*ISI*: self reported information at 21- (this may not be accurate)

*Club*: 39 skaters, up 3 from last time.

### **Report from USFS Testing Chair (Jane)**

Our next test session is November 19. Decided to keep pricing the same as the last test session.

### **Schedules and Registrations**

Already addressed.

### **Fundraising (Jennifer Sigette)**

None at this time.

Jennifer Gintvanis is working on the Stampede events and donuts fundraiser.

### **Marketing (Jennifer)**

None at this time.

### **Volunteer (Barb)**

Shared notes from information compiled at parent meetings. The committees will reach out to parents that indicated interest.

### **Old business**

#### **Bylaws**

The Bylaws committee sent them out for reading and consideration. Need them up to date with today's technology.

### **Junior board committee (Jane)**

Jane drafted an email to send out to parents of skaters ages 12-18. To be Safe Sport compliant, we need two adults when meeting with the Junior Board. Jane will send the email to Tiffany to send out.

### **Policy Review Committee (Guest Skaters, Purchase Limits, Safe Sport/Background Checks)**

Biggest Priority: SafeSport/Background check. The committee will look at this policy in the next 3 weeks. We want a policy to reflect strong stance reflecting SafeSport.

### **Social Media Usage (where are we with platforms)**

Riley added as a Facebook admin.

Texting Platform: Wendy needs to get it up and going.

### **Fall Photos (Katie)**

Chris at Define will be that Iceplex on Thursday, October 10: 6-7 and Monday, October 14: 6-7.

The photos are for Intro Club member and Home Club members and coaches. Pat will reach out to Riley to follow up with coaches.

### **Role of Ice Monitor/Music Players (Follow-up/Discussion)**

Barb has the sign up genius ready to go but wanted to make sure it will work with the process Jennifer implemented. Erin thinks the process is going well. The board agreed Barb can proceed and out the sign up genius.

### **Email Use follow-up:**

Wendy will create [info@sffsc.com](mailto:info@sffsc.com), which will go to Tiffany and exec board members.

### **Retreat Dates**

Pat will send us details times for retreat.

### **New Business**

#### **ISI Administrator (Barb)**

ISI has a new system that needs 2 officials. Tiffany had a conversation with our district rep and they are redoing the administrative end of organization. Barb offered to be the board member contact and will connect with Jane at ISI.

#### **Donation Request Processes**

Tiffany has a process and form for donation requests. Anyone requesting donations from the SFFSC needs to fill out our donation request form. Tiffany will respond to the request and cc someone on the board. She will send the request to the board. The board then is to read the request and then make its suggestion.

#### **Class Scheduling Timelines**

Discussed the process of assigning coaches to LTS classes. Pat heard from Riley that the coaches would like to know more information about what they are coaching prior to the start of the session. Tiffany explained that while coaches know what they are coaching prior to the day of lessons, Tiffany is unable to give a class roster in advance as the class can change that much.

#### **Other Business for the Good of the Order**

Jim discussed the possibility of going to Special Olympics office and to determine if they would be interested in a program with SFFSC. Katie moved to allow Jane Naro to investigate and make the first contact. Erin seconded and all approved.

Barb discussed National Skating Month Activities. Erin moved for the club to purchase 2 National Learn to Skate Promotion Materials. Deb seconded and all approved.

Jim moved to adjourn. Erin seconded and all approved.

Meeting Adjourned at 8:06 pm.

Next meeting: Tuesday, November 5 at 6:00 pm